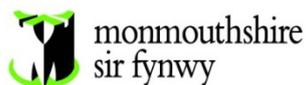


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Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

County Hall
Rhadyr
Usk
NP15 1GA

Tuesday, 1 September 2015

Notice of meeting / Hysbysiad o gyfarfod:

Lower Wye Area Committee

**Wednesday, 9th September, 2015 at 10.00 am,
Mathern Village Hall, Mathern, Chepstow**

AGENDA

Item No	Item	Pages
1.	Election of Chairman	
2.	Appointment of Vice Chairman	
3.	Apologies for absence	
4.	Declarations of interest	
5.	To receive the notes of the inquorate meeting dated 29th April 2015	1 - 4
6.	Conservation matters in the Lower Wye Area	
7.	Lower Wye Area Transport and travel update	
8.	Whole Place Update	5 - 6
9.	To agree the Lower Wye Work Programme for 2015-16	
10.	Date and time of next meeting	

Paul Matthews

Chief Executive / Prif Weithredwr

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

A. Webb
D. Dovey
D. Batrouni
G. Down
P. Farley
R.J.W. Greenland
P.A.D. Hobson
P. Murphy
A. Watts

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

Nodau a Gwerthoedd Cyngor Sir Fynwy

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

Agenda Item 5

**NOTES OF INQUORATE Lower Wye Area Committee held at
The Meeting Rooms, St Arvans
on Wednesday 29th April 2015 at 10:00am**

PRESENT: County Councillor: A. Webb (Chairman)

County Councillors: G.L. Down.

OFFICERS IN ATTENDANCE:

Mr P. Davies	-	Head of Commercial and People Development
Mrs. C. Fallon	-	Head of Economy and Enterprise
Mrs S. King	-	Senior Democratic Services Officer

ALSO IN ATTENDANCE:

Ms M. Davies	-	St Arvans Community Council
Mrs B. Moore	-	Shirenewton Community Council
Mrs S. Squire	-	Local resident
Mr N. Vincent	-	Local resident

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from County Councillors D. Batrouni, D. Dovey, P. Farley, P.A.D. Hobson and P. Murphy.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PUBLIC QUESTION TIME

The Chairman welcomed members of the public to the meeting and we noted the following questions:

a) Mr and Mrs Vincent, Local Residents, addressed the committee:

- Issues of concern had been raised at a previous meeting, which related to dangerous speed limits on the B4235 and it was requested that action could be taken by the committee.

In response:

- We welcomed detailed information that had been contained within emails sent by the residents.
- We discussed information that had been collected following speed surveys and noted that Gwent Police had responded to issues.

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- The issue would be considered by members of the Lower Wye Area Committee.

4. CONFIRMATION OF MINUTES

We noted that as the Lower Wye Area Committee meeting was inquorate the minutes would be confirmed at the next meeting.

Members requested clarification regarding the availability of £5k Capital Monies.

5. UPDATE – BROADBAND PROVISION

We welcomed the Head of Commercial and People Development and were advised that the portfolio incorporated ICT, Digital, Technology, Economic Development and broadband as well as HR.

We welcomed the Head of Economy and Enterprise, responsible for enterprise growth and enterprise strategy, assisting in business growth and introducing new businesses and developing entrepreneurs with schools.

Various Broadband initiatives were in place, which included Super Connected Cities programme. Funding has been extended to include the whole of Monmouthshire, to enable businesses to be connected to superfast broadband through a voucher initiative of up to £3,000 .

There had been some connection issues within Monmouthshire, due to network access and civil works in infrastructures being developed. Officers had liaised with BT and AB internet and data mapping had been used to identify specific issues.

The current position was roll out process in getting people connected and once the infrastructure was in place there was a need to maximise benefit. Additional resource would be considered to ensure provision was maximised and super connected cities voucher system was promoted.

A variety of schemes were being considered and discussed, which included community internet element e.g. free public WIFI provided on Grass Routes buses. There was a need for information, opportunities and initiatives to be promoted and for awareness to be increased, there was focus on businesses but the aim was to reach communities who needed to know when infrastructure would be in place and updated information was available.

There was a need to ensure that education was offered to those with internet access who did not know how to use it and also to ensure that those who did not use the internet were not left behind.

**NOTES OF INQUORATE Lower Wye Area Committee held at
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The Superfast Cymru contract had been awarded to BT, who had a contractual obligation to roll out and deliver to 90% across the whole of Wales. Milestone expected date for targets was identified as June 2016, issues would be discussed between Welsh Government and BT regarding the exchange infrastructure and connection cabinets.

A report was commissioned by Disconnected Wales, which looked at the cabinet exchange infrastructure. Significant gaps had been identified and some areas remained below the superfast speeds. There were options in place to address the shortfall and technologies could be introduced to ensure that appropriate speeds were provided.

Officers were keeping in close communication with BT and Welsh Government, progress was being monitored.

During discussion we noted the following:

- We recognised the complexity of issues and schemes available. It was suggested that communication through Welsh Government with other parties should be increased.
- Members requested specific information regarding particular wards and these issues would be progressed by officers, through BT.
- We reemphasised the importance of appropriate broadband being provided for all businesses and residents within the community.
- The provision of broadband would assist in building communities and help businesses to become established.
- The DCMS programme had been established and areas would be identified which had no mobile coverage in the UK, technology would be developed which would assist these areas, which included Grosmont, Trellech and Devauden.
- Issues were being discussed at Welsh Government level and with major network providers, so that provision of broadband and mobile could be improved.
- We were informed that websites were available which would advise customers of the most appropriate networks for their areas. However, we noted that issues were being discussed at a strategic level and needed to be progressed with Whitehall.
- A report was considered by Cabinet in March 2015 and resource investment would allow digital presence to be created. It was suggested that a leaflet could be produced which would provide further advice.
- We were reminded that the Superfast Cymru scheme could be used in the interim.

We thanked the officers for attending and presenting information.

6. CONSERVATION IN LOWER WYE

The Chairman advised that Officers had apologised as they were unable to attend the meeting.

**NOTES OF INQUORATE Lower Wye Area Committee held at
The Meeting Rooms, St Arvans
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The item would be added to a future agenda.

7. WORK PROGRAMME

We received and noted the Lower Wye area committee work programme.

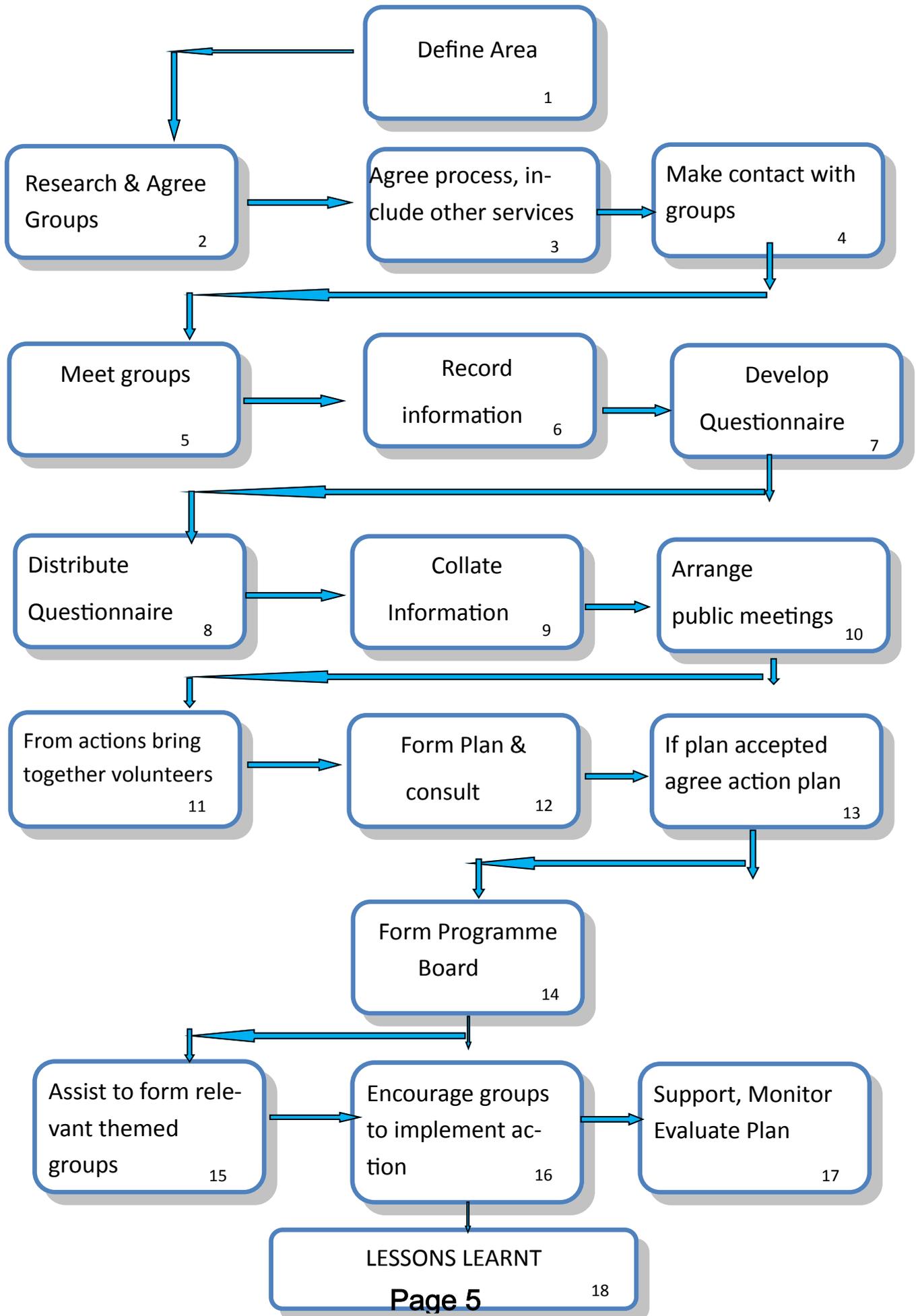
8. TIMING OF MEETINGS AND DATE OF FUTURE MEETINGS

We agreed the date of the next Lower Wye Area committee meeting at Wednesday 17th June 2015 at 10.00am.

The meeting closed at 11:10 am.

Agenda Item 8

Format for Delivering Whole Place



Definition of Format

1. Define Area

Which area is to be targeted next.

2. Research and agree groups

Research what groups are in the area. Target a cross section of social sector and age groups.

3. Agree Process, include other services

Inform other services of details of the process to be used

4. Make contact with groups

Set up appointments to visit the groups at their meeting place during a meeting

5. Meet Groups

Meet with groups to have discussion on

What matters, what works well, what doesn't work well

6. Record Information

Make sure there is a record of all information shared, what was the group, gain some personal information re: age, sex etc, collect contact details if possible

7. Develop Questionnaire

From the information collated when meeting the groups. Draw up an extended questionnaire to cover What matters

8. Distribute questionnaire

Send to everyone that has already been engaged with and agencies and organisations to pass on to community members

9. Collate information

Bring together all the information and break down into categories (themes)

10. Arrange Public meetings

Arrange to have several public meetings to further tease information about how the community sees the categories (themes) working. Work on some actions and volunteers

11. From the actions bring together volunteers

After actions agreed bring the volunteers who are interested in getting involved

12. Form Plan and Consult

From all the information gathers, form/write a plan and send draft out for consultation

13. If plan accepted agree action plan

Make sure there is actions for each area drawn up for the plan and when plan has a final version agree the actions

14. Form a programme board

During all the engagement sessions several people would have shone out, from previous discussions with community we would have teased out who should sit on a programme board, how many members, their role etc.

15. Assist to form relevant themed groups

Bring together volunteers/agencies/partners to form and run themed groups

16. Encourage groups to implement actions + 17. Support, Monitor, Evaluate plan

Whole place team to oversee plan and assist themed groups to do work

18. Carry out Lesson Learnt exercise.